



Tzomet TEFL Student Information Sheet

Policies & Regulations

Overview

TESOL means Teaching English to Speakers of Other Languages, and is sometimes referred to as a TEFL certificate - which means Teaching English as a Foreign Language. With a TESOL/TEFL certificate, you show the schools/companies that you're applying to that you know how to teach - from lesson planning and classroom management to theory and pedagogical techniques.

In this course, you will learn skills that will prepare you for a new career in online/live English language education. You'll learn:

- How to motivate students who are new to the English language.
- How to use a student's primary language to teach them a new language.
- The basics of linguistics, which will help bridge the gap between the students' primary language and English.
- All the reading, writing, speaking, and listening skills you will need to impart in your students.
- Basic pedagogical techniques
- Classroom management strategies
- How to get hired

Accreditation

This course is accredited by an international career education body in the UK. The accreditation is accepted and recognized by employers from both the public and private sectors, and academic institutions across the UK and internationally.



Tzomet TEFL 5779 Academic Calendar

	<u>Date</u>	<u>Pedagogical Track</u> <i>Instructor: Mrs. Esther Essess</i>	<u>Technology/Business Track</u> <i>Instructor: Rabbi Jonathan Ratner</i>
1	Wed. May 15 10 Iyar	Introduction/Overview Required Equipment Assessment of Technical & Pedagogical Skills	
2	Tuesday. May 21 16 Iyar- <i>To be confirmed or postponed</i>	Lesson Planning Aims and objectives Know where you're going & how to get there Following a curriculum Varying instruction-methodology Teaching strategies-Principles of teaching Sample Lesson Plan	Using Technology in Education
3	Wed. May 29 24 Iyar	Student Diversity Cultural Backgrounds Name Bank Language Acquisition-PPT The 4 Skills-Receptive & Productive- PPT	Multiculturalism & the role of technology in disparate social environments
4	Wed. June 5 2 Sivan	Listening Following Instructions Storytelling - PPT Listening to Stories Asking & Answering Questions Repeating what you hear Paraphrasing what you hear (Retell story in your own words) Phonemic awareness	Online Education Environment Active Listening in Business
5	Wed. June 12 9 Sivan	Speaking Asking & Responding to questions (Making a puppet) Presenting new topics Vocabulary-Demonstration Colors/Numbers/Body Parts/Actions/Family/Prepositions/ School Supplies/Food/Buying in the Store Conversational English/Dialogue- PPT Chants/Motions (Cross Body-Cross Brain)-PPT	Interactive Digital Educational Tools
6	Wed. June 19 16 Sivan	Educational Specialist <i>Mrs. Gaila Cohen Morrison</i> Teaching Reading Skills	Education as a source of income – Setting Realistic Goals
7	Wed. June 26	Educational Specialist	Marketing



	23 Sivan	Mrs. Gaila Cohen Morrison Skills for student reading development	Self-promotion Branding Creating Digital Assets
8	Wed. July 3 30 Sivan	Reading What is Reading? PPT How to Introduce letters PPT Developing reading skills Sounding out words Reading out loud Auditory and visual discrimination Decoding Reading skills- skimming/scanning Comprehension	Distribution Channels of Online Education Formal & Informal Social Media
9	Wed. July 10 7 Tammuz	Writing Sentence structure-PPT Grammar-Parts of speech Writing Genre Stories Essays Advertisements Business writing/letters How to write a paragraph- PPT	World Culture in a nutshell Working with all kinds of people Intro to Online Accreditation Program
10	Wed. July 17 14 Tammuz	Pedagogy How to Teach Using (Digital) Teaching Aids Understanding motivation Self-Esteem-PPT Constructive criticism to student-how to correct Modeling Meaningful Assessments - PPT	Support of Online Educational Process
11	Wed. July 23 21 Tammuz	Linguistics Phonology Lexicology Morphology Syntax Phonetics Semantics	Digitally engaging with a variety of personality types
12	Wed. July 30 28 Tammuz	Classroom Management Setting behavioral expectations Respect Authority Routine Accountability Choosing your battles	Getting Paid-What you need and what you need to know



13	Wed. Aug. 7 6 Av	Teaching Songs PTT	Practice Test for Accreditation
14	Wed. Aug. 14 13 Av	Collocations Do/Make Collection Games	Job Search Techniques
15	Wed. Aug. 21 20 Av	Live Demonstration from VIP Kids Teacher	CV Strengthening
16	Wed. Aug. 28 27 Av	Vocabulary Activities-PPT Sayings/Proverbs Idioms PPT	Interview Insights
17	Wed. Sep. 4 4 Elul	Playing Games Card/Board/Moving	Planning & Recording your Sample Class
18	Wed. Sep. 11 11 Elul	Student Presentation of Sample Classes Class Discussion/Critique	Getting a Job
	2 possible makeup classes before Rosh Hashana		



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Attendance - In order to receive certification, students must attend at least 80% of classes. Students who will be unable to attend a particular class, or who will arrive late or leave early, should notify Rabbi Ratner in advance. Classes will be recorded and uploaded, so that students should plan to watch any class which they miss.

Decorum - Students are expected to conduct themselves with appropriate dignity as per Jewish custom and halacha.

Assignments & Reading – Students will be expected to complete assignments outside of class, including reading material and developing their own teaching aids. Reading material will be provided by Tzomet.

Equipment – The course is primarily aimed at preparing students to teach English online, and will include some online interaction, i.e. email, uploading, downloading files. Students will be responsible for accessing a computer.

Certification by Tzomet will be based on student's performance at the sole discretion of Tzomet and its faculty.

Payments – Tuition for the course is Six Thousand New Israeli Sheqels, (6,000 NIS). Payment can be made in six installments. Checks are to be made out to Tzomet. Arrangements for payment must be made prior to the first class on May 15, 2019.

Cancellation – If a student discontinues his or her studies for any reason prior to the completion of the course, the refund policy will be as follows:

- A. Prior to July 1, a refund of up to 3,000 NIS.
- B. Following July 1, no further refunds will be issued.

For More Information

Call Mrs. Chana Ratner, 0527134917, Head of Tzomet Counseling & Studies, Registered Amuta 580636728 crtzomet@gmail.com

I have read the above information sheet and accept upon myself Tzomet's policies and regulations.

Name _____ Signature _____

Date _____